



CITY OF DIXON
600 EAST A ST.
DIXON, CA 95620-3697
PHONE (707) 678-7000

Building Info Building@cityofdixonca.gov

Master Plan Cover Sheet

Before submitting Master Plans to the Dixon Building Department, a design review application must be submitted to the Dixon Planning Department. Once the Design Review is approved, master plan submittals may be submitted to the Building Department through the Dixon Civic Access Portal [City of Dixon, CA](#)

Required Cover Sheet Information:

1. Project name and address
2. Design Professional's name, title, address, and phone number
3. Occupancy Groups and Types of Construction (based on all options)
4. Current applicable codes
5. Square footage breakdowns of the dwelling, garage, porches/patios, and decks (include all options and elevation variations)

Important Maximum 3 options and 3 elevations per plan. An additional separate master plan (with plan review and fee) would be required for the options and elevations that exceed 3.

6. Index of drawings
7. Vicinity map, location, and north directional arrow
8. Stamp and wet signatures of the design professional (if applicable)
9. Legal subdivisions name

Sample cover sheet located on page two

Master Plan Cover Page

Submittal date: _____

Project Name and Address: _____

Design Professional Name/Address/Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone #: _____ Cell #: _____

E-mail address: _____

Occupancy Group: _____ Type of Construction: _____

Building Code Year: _____

Planning Design Review Plan # _____ Tentative Map # _____

Developer Plan No. (Alias)	# Of Stories	Elevation	Base Dwelling Sq Ft	Base Garage(s) Sq Ft	Specify No. of Cars	Porch Sq Ft	Patio Sq Ft

Developer Plan No. (Alias)	# Of Stories	Elevation	Option 1 Dwelling Sq Ft	Option 1 Garage(s) Sq Ft	Specify No. of Cars	Porch Sq Ft	Patio Sq Ft

Developer Plan No. (Alias)	# Of Stories	Elevation	Option 2 Dwelling Sq Ft	Option 2 Garage(s) Sq Ft	Specify No. of Cars	Porch Sq Ft	Patio Sq Ft

Developer Plan No. (Alias)	# Of Stories	Elevation	Option 3 Dwelling Sq Ft	Garage 2 options Only	Specify No. of Cars	Porch Sq Ft	Patio Sq Ft
				Garage 2 options Only			

Index of Drawings Included

(Cover) (General) (Architectural) (CalGreen) (Energy) (Structural) (Mechanical) (Plumbing) (Solar) (Other)

(Vicinity Map) (Location)

Stamp and Wet Signatures included (as required)

Legal Subdivision Name: _____